

# Virtual Exchange Training for Graduate Students

Fall 2024

## Instructor Information

Instructor	Email	Office Location
Paloma Rodriguez	<a href="mailto:prodriguez@ufic.ufl.edu">prodriguez@ufic.ufl.edu</a>	UF International Center
Carrie Martins	<a href="mailto:cmartins@ufic.ufl.edu">cmartins@ufic.ufl.edu</a>	UF International Center

## General Information

### Description

This online course takes place over six weeks, during which participants become familiar with virtual exchange (VE) and the various models for leveraging technologies to bring students from different cultures together. In this course participants learn about the requirements for designing and implementing a successful VE project and will begin developing their own project plan to conduct a virtual exchange. *Having an established TA position with the potential for incorporating virtual exchange is not a prerequisite for participation in this course.*

### Course Goals

Through this course you will:

- develop confidence in your ability to design and implement active learning, enhancing your CV for faculty career opportunities
- learn innovative ways to incorporate technology and global learning into the classroom
- identify strategies for developing an international network of collaborators for teaching and research
- meet and collaborate with peers from across campus
- acquire a collection of resources that will be useful to you in your teaching and virtual exchange work

## Participant Expectations

### Expectations

- We estimate that you will need 7 hours total to complete the components of this course.
- There will be two 1 hour sessions in Zoom for all course participants to discuss course topics and engage in activities. One session will be at the beginning of the course and the other at the end of the course.
- Participants will have three weeks to work through the three online modules and complete assignments at their own pace.
- All participants should submit a draft virtual exchange plan at the end of the course.

### Completion Requirements

- Successful completion of the course requires:
  - Attendance at two synchronous meetings
  - Submission of all assignments

- Submission of a draft VE project plan
- Upon successful completion of the course all participants will receive a digital badge indicating that they have completed this training and 250 miles toward the [CTE Passport to Great Teaching Program](#).

### Synchronous Sessions

Dates and times for the synchronous sessions will be determined based on the availability of participants.

### Required Materials

All the materials, readings, videos, and submissions will be hosted in Canvas (the University of Florida's LMS system).

### Course Overview

Week	Dates	Topic
Week 1	Sept. 9-13, 2024	Synchronous Session 1
Weeks 2-5	Sept. 16-Oct. 11, 2024	Complete online modules at your own pace: Module 1: Introduction to Virtual Exchange Module 2: Preparing for Virtual Exchange Module 3: Sequencing & Task Design
Week 6	Oct. 7-11, 2024	Synchronous Session 2
Week 7	Oct. 14-18, 2024	Submit virtual exchange lesson plan